

# VPS BOARD MEETING

## Minutes of September 15, 2010

**CALL TO ORDER:** President Liz Bumgarner called the meeting to order at 7:45 pm at the Bumgarner' residence. Those in attendance were David Biehler, Sharon Connolly, Patricia Deege, Martin Fish, Mary Jane Fish, Phil Kronenberg, Renee Loeffler, Loma Mier, John Naman, Cindy Sdrewski, and Dennis Tarnay.

Those not present: Warren Wilson, Laura Howell., Joan Axilbund, Mike and July Cochran, Desiree DiMauro, Annette Shinafelt, Hilary Rubin

**MINUTES:** June 9, 2010 minutes were unanimously approved.

### OLD BUSINESS

- **Raffle tickets and gift baskets:**

Board voted to continue the 50/50 raffle and gift baskets.

- **Themes**

- Liz has established the competition themes.

**Action:**

- Submit the themes to our Webmaster for posting.

- **VPS Reimburse Policy**

Board approved the following VPS Reimburse Policy:

1. We only reimburse for the speaker or judge who has travel more than 100 miles roundtrip.
2. We will not reimburse for meals.
3. We reimburse at the Virginia public employee rate of \$.50 per mile.
4. We will cap the reimbursement for a given traveler/trip at \$75.00
5. This policy applies only for the 2010-2011 operating year of VPS.

Procedural Point: The Board member will certify for the Treasurer the claim for mileage reimbursement (including name, postal address, mileage, and event/activity for which reimbursement is requested). After the event/activity has occurred, the Treasurer will write the check and mail it to the recipient.

- **Greeters**

- Suggestion to re-establish greeter for new members.

**Action:**

- Board members email Liz to volunteer
- Establish volunteer/assignment procedure.

- **Final paperwork for incorporation, and insurance coverage:**

- Draft *Shortened Liability Release* submitted by President Bumgarner for review.

**Action:**

- Finalize and approve verbiage.
- Provide Field Trip Leader with copy for signature of participants.

## **NEW BUSINESS**

### **VPS 2010/2011 Board**

- President Bumgarner submitted the VPS 2010/2011 Board Members
- Noted the voting members and policy.
- Requested a summary announcement from each Board Chair to reduce the time needed to conduct reporting at the beginning of our monthly speaker meeting.

## **OFFICER REPORTS**

### **Membership: Loma Mier**

- Member count: 50 paid members with 8 new members from our September meeting.
- Loma has limited time to access the post office box.

#### **Action:**

- Investigate using Paypal. Fred Chitty established an account for NVPS.
- Ensure the new membership form is on our website.
- Provide Mary Jane VPS membership list as of October 15.
- Suggestion: Begin canvassing in March for next year's Board members.

### **Treasurer: Sharon Connolly**

- Submitted written EOY report. Balance is \$4813.26 as of September 15, 2010.
- Waiting to receive the August 2010 picnic expenses and revenue.

#### **Action:**

- Investigate increasing Holiday party fee to \$15.
- Consider increasing membership dues.

### **Programs: Phil Kronenberg and Renee Loeffler**

- Submitted written report listing speakers for the entire 2010/2011 year. The May 2011 speaker, Regis LeFebure, is tentative until his schedule is confirmed.
- Emailed Speaker Survey regarding September meeting. Received 12 responses- all positive

#### **Action:**

- Submit the Speaker schedule to our Webmaster for posting.
- Arrange a standby speaker. Contact John Naman for a list of candidates.
- Moderate the O&A session.
- Consider a written thank you note.
- Suggestion: Coordinate a Speakers Bureau to encourage VPS member participation.

### **Director of Judges: John Naman**

- Has judges scheduled through March 2011.
- Standby judge arranged.

#### **Action:**

- Confirm if competition will be conducted for December and June.  
Considering Forum for December – critique, possible digital projection.

**Webmaster: David Biehler**

- Provide Webmaster with timely updates.
- Keep calendar current.
- Remind competition winners to submit their photos.

**Action:**

- Establish deadline for updates.
- Maintain the website to ensure it entices participation/attendance.
- Coordinate with Dennis to post last minute school closure.

**Director of Exhibitions: Warren Wilson (absent)**

- No report

**Forum: John Naman**

- Matting scheduled for September 29, 2010.

**Action:**

- Submit schedule to Webmaster.
- Requesting suggestions.

**Field Trip: Dennis Tarney**

- All trips planned for 2010/2011.
- Will bulk email the schedule.

**Action:**

- Submit schedule to our Webmaster for posting.

**Publicity: Laura Howell (absent)**

- No report.
- Joan has brochure.

**Action:**

- Advertise our organization to expand our attendance and membership.

**Nature Visions (November 13 and 14, 2010): Mary Jane Fish**

- Needs submissions by October 16 (VPS members only).
- Request to use VPS walkie/talkies.
- Soliciting ideas for next year.
- Canvassing for a coordinator.

**Action:**

- Obtain October 15 membership list.
- Need volunteers – details will be provided

**New Meadowlark Exhibit – Nov. 31 to Jan 31. – One entry per member**

- How to select entries? Those who have been juried into previous Meadowlark exhibits?
- How to choose club entries. Outside judge? Panel of judges from VPS members?

**Next Board meeting – November 10, 2010**

Meeting adjourned at approximately 10:20 p.m.